

**DELEGATION OF DUTIES & SIGNATURE LOG**

<b>Protocol Title: RAINDroP Randomised Iron Deficiency anaemia management Pilot</b>								
REC Ref No: 18/NS/0064			Sponsor Ref No: 3.023.18			ISRCTN No: 98371961		
Site:			CI: Professor Phyo Myint			PI:		
Print Name & Title	Signature	Initials	Study Role*	Key Delegated Duties**	Duration			
					from	CI / PI signature	to	CI / PI signature

\*Study roles include but not limited to investigators, research nurses, technicians, admin assistants, data managers    \*\* Key duties delegated by CI or PI  
**All Site staff involved with the trial should be listed on this log.**

**List Key Duties.** Delegated duties should be listed numerically and sequentially, e.g. 1, 2, 3, 4; hyphens should be avoided, e.g. 1-4

**Specify any duties not listed below, as necessary.**

- |  |   |  |
|--|---|--|
| 1 Recruitment Process                      | 9 Physical function tests               | 17 Data Entry  |
| 2 Obtain informed consent                  | 10 Collect self-reported questionnaires | 18 Data Verification Query Resolution                  |
| 3 Medical history                          | 11 Blinded (visit 3) activities         | 19 Data Query Resolution                               |
| 4 Demographics & (concomitant) medications | 12 Prescribe IV iron                    | 20 Lab Key data upload                                 |
| 5 Height & weight                          | 13 Review of blood results              | 21 Ensuring local contracts and approvals are in place |
| 6 Obtain and process blood samples         | 14 AE/SAE assessment                    | 22 Disseminating current trial documents               |
| 7 Confirm inclusion/exclusion criteria     | 15 AE/SAE reporting                     | 23 Archiving   |
| 8 Randomisation                            | 16 CRF completion                       | 24 Other .....   |